

APPLICATION FORM Exchange Students (Incoming)

Exchange Program

Erasmus / SEMP

Baden-Württemberg-STIPENDIUM

University Partnership Agreement

Student Information

Mr. Ms.

Family name _____

Given name _____

Street _____

Zip-Code, City _____

Telephone _____

Mobile _____

E-mail _____

Date of birth (dd/mm/yy) _____

Place of birth _____

Nationality _____

Information Home University

Name of home university _____

Contact international /
Erasmus coordinator _____

Program / field of study _____

Current semester _____

Information for studies at Merz Akademie

Bachelor Program

Master Program

Planned field of study at the Merz Akademie

Exchange period:

Winter semester _____

Summer semester _____

Language competence:

very good

good

sufficient

little

German

English

Lectures are for the most part held in German; depending on the teachers
some courses may be held in English.

The application should include the following documents:

- Application form
- Letter of motivation (including study interests at Merz Akademie)
- Curriculum vitae (CV)
- Portfolio (2-3 recent work samples)
- Certificate of matriculation/student status
- Copy transcript of record
- Proof of language proficiency in German or English B2 (TOEFL or equivalent)
- Letter of recommendation by a university professor
- Passport photo (3,5 x 4,5cm)

Please note:

For the Baden-Württemberg-STIPENDIUM please upload the documents on the BWS-World website (www.bws-world.de)

For the Erasmus+ program please have the Learning Agreement filled out and signed by all parties prior to start of semester.

The International Office at your home institution must confirm your nomination by E-Mail prior to submission of this application.

Send application via E-Mail to international.office@merz-akademie.de or send by post to:

Merz Akademie
International Office
Teckstraße 58
D-70190 Stuttgart

General statement and privacy policy

I certify that the information given in the application is complete and accurate. I understand that Merz Akademie reserves the right to withdraw any offer it may make, should any statement in this application prove to be false. I agree that my personal data are processed and stored by Merz Akademie as part of the selection process.

Place, Date

Signature

Internal use:

Die Auswahlkommission hat die Bewerbung geprüft und die Bewerberin/den Bewerber für das Austauschprogramm zugelassen:

Datum, Unterschrift (Mitglied des Lehrkörpers)